

Early Childhood Education Specialist: Pro Action's Child Care Aware® of Steuben and Schuyler department is seeking applicants for an ***Early Childhood Education Specialist***.

The Early Childhood Education Specialist will support child care programs in Steuben and Schuyler Counties through training and technical assistance including on-site and classroom seminars and the facilitation of professional development and mentoring arrangements. Will be responsible for service delivery according to contracts.

The Early Childhood Education Specialist should have strong literacy skills, strong presentation/training/mentoring/coaching skills, be proficient in accurate data entry, have strong analytical skills and be focused on solutions and decision making. Should also have knowledge of New York State Child Day care Regulations.

A Bachelor Degree in Early Childhood Education, Childhood Studies, or Elementary Education with two years of related experience is preferred (or be in process with a plan for completion). Home visiting experience is helpful. A driver's license meeting agency standards is required.

This position is 37.5 hours per week with full benefits and may require some Saturday and evening hours. Apply by submitting a letter of interest, resume and completed employment application by **November 23, 2018** to: Human Resources, Pro Action of Steuben and Yates, Inc., 117 E. Steuben St., Bath, NY 14810 or email to: Jobs@proactioninc.org . EOE