

**Energy Programs Crew Supervisor** – Pro Action is seeking applicants for the position of Energy Programs Crew Supervisor. This is a full time, 37.5 hour per week position with benefits.

This position is responsible for the oversight of construction / weatherization projects, including coordinating workers, materials and equipment and ensuring that specifications are being followed and work is proceeding on schedule and within budget.

Review work orders and plan jobs to maximize efficient use of time and resources. Maintain proper material inventory control records related to units worked on. Supervise and train crew workers, ensuring proper procedures and contract compliance. Comply with all rules and regulations including Weatherization, Empower and BPI safety procedures.

Must have the ability to lift 50 pounds, crawl, climb ladders and use hand and power tools. Must be comfortable working in confined spaces and various other construction related conditions.

Relevant job-related experience in construction or a related field is required for this position. a valid driver's license meeting agency standards and your own transportation to travel to state mandated training is required. Must complete and pass a physical examination and criminal background check.

Apply by March 1, 2019 by submitting a letter of interest, resume and completed [employment application](#) to: Human Resources, Pro Action of Steuben and Yates, Inc. 117 E. Steuben St. Bath, NY 14810 or email to [jobs@proactioninc.org](mailto:jobs@proactioninc.org)

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