Steuben and Schuyler’s most trusted child care resource.

Professional Development Opportunities

2020

Calendar of Events
Dear Child Care Programs;

The Child Care Aware® of Steuben and Schuyler “2020 Calendar of Events” programs are designed to increase a child care provider’s professional development and include training that meets the beginner, intermediate, and enhanced learner. In making the calendar user friendly, we have included more detailed descriptions of training; this is located in the Narrative Section. This format will assist you with assessing and identifying which training programs you would like to attend to meet your professional development needs. In addition to meeting the NYS Day Care Regulations training requirements, the “Calendar of Events” includes the topic areas that meet National Accreditations, Child Development Associate (CDA) topic areas, NYS Credentials and the NYS Core Body of Knowledge.

Child Care Aware® of Steuben and Schuyler is offering:

- Personalized On-Site Training (POST) and customized trainings for Family Based Programs, Centers, and School-age programs.
  - Topics may include but are not limited to:
    - Asthma 101: Asthma Friendly Environments
    - Center Fiscal Management
    - Science, Technology, Engineering and Math (STEM)
    - Sign Language
    - Yoga in Your Program
    - FLIP IT®
    - QUALITYstarsNY training to meet quality improvement indicators
    - Emergency Preparedness
    - Zero to Three Preventing Child Abuse and Neglect©
    - DIAL-4® and Ages and Stages-3® Questionnaires
    - CBK Staff /Owner/ Director training
    - Training based on the Pyramid Model

- Child Development Associate Certificate (CDA) courses in Infant and Toddler and Preschool Center settings and Family and Group Family Day Care Settings.
- Electronic training registry available online to print and mail to Child Care Aware® of Steuben and Schuyler or send via email 2 weeks prior to training date.
- Informational sessions on National Accreditations, NYS Credentials, and Child Development Associate (CDA). These sessions provide a brief overview; however a more in depth explanation, that is specific to modalities, will be provided on site for interested programs.
- Early Literacy Connections©, a professionally developed early literacy curriculum, that is available for all programs. The program includes training credit, a minimum of 4 onsite visits and assistance with lesson planning.

Child Care Aware® of Steuben and Schuyler will also continue to offer technical assistance (TA), upon request; after each workshop, conference, or online training. Technical assistance (TA) services are designed to assist providers with implementing the new knowledge gained that will strengthen their businesses and ensure high quality care.
Benefits for participating in TA are:

- a mentor/coach available for developing and growing your program,
- business management support for establishing strong business practices,
- career counseling,
- continuous support services,
- information and referrals to community services.

Child Care Aware® of Steuben and Schuyler provides three types of technical assistance; basic, intensive, and enhanced intensive. They are defined as follows:

**Basic Technical Assistance (BTA)**

This service is provided to the child care work force, trainers, stakeholders, registrar/licensor, and parents. It can be requested through phone, email, or face to face. Basic technical assistance services consist of, but are not limited to, support with child development information, programmatic implementation, business management, regulatory compliance, and training follow-up. This service does not require a site visit and is less than one hour in duration.

**Intensive Technical Assistance (ITA)**

This service is provided to the child care work force and can be requested through phone, email, or face to face. Intensive technical assistance services must be delivered face to face and consist of, but are not limited to, support with child development information, programmatic implementation, business management, regulatory compliance, and training follow-up. Intensive technical assistance must be an hour or more in duration. The outcome of ITA is increased program quality as evidence through various evaluations.

**Enhanced Intensive Technical Assistance Services**

This service is provided to the childcare workforce and can be requested through phone, email, or face to face. Intensive technical assistance services must be delivered face to face and consist of, but are not limited to, support with child development information, programmatic implementation, business management, regulatory compliance, and Personalized On-Site Training. Enhanced Intensive Technical Assistance requires an individual or program to commit to ongoing support services (monthly for a minimum of five months).

Child Care Aware® of Steuben and Schuyler has New York State Early Learning Credentialed trainers on staff and our training programs meet the criteria established by Child Care Aware® of America.

Child Care Aware® of Steuben and Schuyler will notify you of any revisions to the Calendar of Events through our newsletter, email, and website. For more details on existing or new services contact an Education Specialist at Child Care Aware® of Steuben and Schuyler or visit the Child Care Aware® of Steuben and Schuyler link on the Pro Action website at [www.proactioninc.org/CCA](http://www.proactioninc.org/CCA)

As always, we look forward to assisting you with your professional development needs for the coming year.

Child Care Aware® of Steuben and Schuyler Quality Department Staff

*Disclaimer: Training topics, training cost, training locations, and EIP eligibility may be subject to change.*
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1. Pro Action Offices Closed
   New Years Day

5. First Aid and CPR
   Bath: 8:30am-2pm

12. Dr. Martin Luther King Jr. Day

19. Pro Action Offices Closed
   Dr. Martin Luther King Jr. Day

22. CACFP: Academic Appetizers
    Bath: 6-8:30pm

30. Difficult Conversations
    Montour Falls 6-8:30pm

31. Chinese New Year
# February 2020

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- **Daylight Savings**
- Families in Crisis Montour Falls: 6-8:30pm
- CACFP: Garden to Table Hornell YMCA: 6-8:30pm
- Health and Safety Bath: 9am-4pm
- CDA 6-9pm
- St. Patrick’s Day
- Health and Safety Bath: 9am-4pm
- CDA 6-9pm
- Music in Schools Month
- First Aid and CPR Bath: 8:30am-2pm
- FLIP IT! Bath: 8am-4pm

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*Month:* March 2020
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Narrative Section
Key for Training and Credential Topic Areas that are Covered by Participating in
Child Care Aware ® of Steuben and Schuyler Professional Development Opportunities

*OCFS Training Topic Areas
1. Principles of child development, focusing on the developmental stages of the age groups for which the program provides care
2. Nutrition and health needs of infants and children
3. Child day care program development
4. Safety and security procedures
5. Business record maintenance and management
6. Child abuse and maltreatment identification and prevention
7. Statutes and regulations pertaining to child day care
8. Statutes and regulations pertaining to child abuse and maltreatment
9. Education and information on shaken baby syndrome

CDA Credential Content Areas
1. Planning a safe, healthy learning environment
2. Advancing children’s physical and intellectual development
3. Supporting children’s social and emotional development
4. Building productive relationships with families
5. Managing an effective program operation
6. Maintaining a commitment to professionalism
7. Observing and recording children’s behavior
8. Understanding principles of child development and learning

NYAEYC Family Child Care Credential Content Areas
1. Family Child Care
2. Child Development
3. Environment
4. Business Practices

Core Body of Knowledge NYS Competencies
1: Child Growth and Development
2: Family and Community Relationships
3: Observation and Assessment
4: Environment and Curriculum
5: Health, Safety, and Nutrition
6: Professionalism and Leadership
7: Administration and Management

Pre-service Training Topic Areas
1. Child Development
2. Child Guidance
3. Child Abuse and Prevention
4. Learning Activities
5. Health and Safety Practices
6. Business Practices
7. Classroom Management Techniques
8. CPR
9. First Aid

National Association of Family Child Care (NAFCC) Accreditation Education Requirements
1. Relationships
2. The Environment
3. Developmental Learning Activities
4. Safety/Health
5. Professional and Business Practices

*Topic Areas subject to change based on SUNY Approval
Trainings that are available multiple times are listed in the back portion of this section: First Aid/CPR, MAT, Registration Orientation, Health and Safety, CDA, and CACFP
Montour Falls: Difficult Conversations
Level: Intermediate
Modality: All Modalities

Families play a very important role in your child care program. Instances often arise when we have to communicate with families about uncomfortable topics. Whether it be children’s behaviors, payment for care, disagreements on child development, or policies not being followed, you need strategies to have these conversations with families. When these difficult conversations arise, having the skills to manage discussions with families, without worrying about losing a child in your program is a must. Come learn how to maintain harmonious and engaging relationships with the families of the children in your care, while discussing difficult topics.

NYS OCFS Training Topic Areas: 3, 4, 5, 6, 8
CDA Competencies: 4, 5
NAFCC Accreditation Content Areas: 1, 5
NYS Family Child Care Credential Competency Topics: 1, 4
Core Body of Knowledge Competencies: 2
Pre-service Topic Areas: 2, 6, 7

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Thursday, January 30, 2020 6:00-8:30pm
Schuyler Human Services Complex, Montour Falls
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU

Bath: Families in Crisis
Level: Introductory
Modality: All Modalities

Relationships with families are a significant part of running a successful child care program, but what happens when the families of the children in your program are in crisis? Join us in learning about how to best serve families dealing with things like incarceration, parental drug addiction, and other traumatic experiences. Participants will learn how creating safe and comforting spaces for the children can be of the utmost help and how caregivers can comfort children and guide them through the difficult moments. With love and support the children of the families you take care of can cope with the challenges of crisis together.

NYS OCFS Training Topic Areas: 3, 4, 6, 8, 9
CDA Competencies: 1, 3, 4
NAFCC Accreditation Content Areas: 1, 2, 3
NYS Family Child Care Credential Competency Topics: 1, 2, 3
Core Body of Knowledge Competencies: 2, 5
Pre-service Topic Areas: 1, 3, 5

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Wednesday, February 11, 2020 6:00-8:30pm
Child Care Aware ICAN site, Bath
$75 plus $7 registration fee
2.5 Training Hours
.25 CEU
Montour Falls: Families in Crisis
Level: Introductory
Modality: All Modalities

Relationships with families are a significant part of running a successful child care program, but what happens when the families of the children in your program are in crisis? Join us in learning about how to best serve families dealing with things like incarceration, parental drug addiction, and other traumatic experiences. Participants will learn how creating safe and comforting spaces for the children can be of the utmost help and how caregivers can comfort children and guide them through the difficult moments. With love and support the children of the families you take care of can cope with the challenges of crisis together.

NYS OCFS Training Topic Areas: 3, 4, 6, 8, 9
CDA Competencies: 1, 3, 4
NAFCC Accreditation Content Areas: 1, 2, 3
NYS Family Child Care Credential Competency Topics: 1, 2, 3
Core Body of Knowledge Competencies: 2, 5
Pre-service Topic Areas: 1, 3, 5

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Wednesday, March 11, 2020
Schuyler Human Services Complex, Montour Falls
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU

Bath: FLIP-IT®
Level: Intermediate
Modality: All Modalities

Are you interested in supporting the social-emotional learning of your children while addressing challenging behaviors? FLIP IT® is a strategy that offers a simple, kind, strength-based, commonsense and effective four step process to address children’s day to day challenging behaviors. The four steps are embodied in the FLIP mnemonic which stands for F – Feelings, L – Limits, I – Inquiries and P – Prompts. FLIP IT® is nothing new, but transforms best practice into a strategy that is easy to remember, applicable in a variety of challenging situations and portable.

NYS OCFS Training Topic Areas: 1, 3, 4, 7
CDA Competencies: 1, 3, 4
NAFCC Accreditation Content Areas: 1, 2, 4
NYS Family Child Care Credential Competency Topics: 2, 3
Core Body of Knowledge Competencies: 1
Pre-service Topic Areas: 2, 7

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Saturday, March 28, 2020
Child Care Aware ICAN site, Bath
$262.50 plus a $25 registration fee
8 Training Hours
.8 CEU
Montour Falls: *Enough Abuse!, Understanding and Responding to Children’s Sexual Behaviors*
Level: Advanced
Modality: All Modalities and Community Agencies

The Enough Abuse! Campaign is a grassroots movement directed toward preventing child sexual abuse. In 2017, Pro Action was selected to mobilize our communities toward creating awareness and prevention of child sexual abuse. “Child sexual abuse is a silent, violent epidemic. It is so widespread that each of us probably knows someone who has been victimized or who has abused” (enoughabuse.org). Come join us for a better understanding of typical sexual behaviors of the children in your care and expand your knowledge on red flags that would indicate sexual abuse. Become aware of the warning signs and stop the abuse before it happens. Take a stand and say, “enough secrets, enough shame, enough hurt, enough confusion, enough denial, ENOUGH sexual abuse” (enoughabuse.org).

NYS OCFS Training Topic Areas:  4, 6, 7, 8, 9
CDA Competencies:  1, 5
NAFCC Accreditation Content Areas:  4, 5
NAEYC Family Child Care Credential Competency Topics:  1, 3
Core Body of Knowledge Competencies:  5
Pre-service Topic Areas:  3, 5
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Wednesday, April 15, 2020  6:00-8:30pm
Schuyler Human Services Complex, Montour Falls
Provided at NO COST through the Enough Abuse Campaign
Registration Required
2.5 Training Hours
.25 CEU

Bath Spring Conference: *Caring Spaces*
Level: Intermediate
Modality: Legally Exempt, Family Day Care, Group Family Day Care, and Center Programs (programs that care for Infants/Toddlers)

Looking to provide the highest quality environment for the infants and toddlers in your care? This training will show you how allowing infants and toddlers the space to move freely is essential to their healthy development. Participants will take a look at their own environments to evaluate the use of containment devices while learning strategies to use these items less. Quality materials play a large role in high quality learning environments for infants and toddlers. Caregivers will learn how sufficient quantity and variety of materials are essential to both encourage learning and development and to limit challenging behaviors. We will also discuss responsive caregiving as the building of secure relationships is a primary task for the first three years. Participants will have the chance to ask questions about the Caring Spaces Endorsement and see if it’s a good fit for their programs.

NYS OCFS Training Topic Areas:  1, 2, 3, 4, 7
CDA Competencies:  1, 2, 8
NAFCC Accreditation Content Areas:  2, 4
NYS Family Child Care Credential Competency Topics:  2, 3
Core Body of Knowledge Competencies:  1, 4, 5
Pre-service Topic Areas:  1, 5
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Saturday, April 18, 2020  8:00am-4:00pm
Child Care Aware ICAN site, Bath
$262.50 plus a $25 registration fee
7.5 Training Hours
.75 CEU
Hornell: Enough Abuse!, Understanding and Responding to Children’s Sexual Behaviors
Level: Advanced
Modality: All Modalities and Community Agencies

The Enough Abuse! Campaign is a grassroots movement directed toward preventing child sexual abuse. In 2017, Pro Action was selected to mobilize our communities toward creating awareness and prevention of child sexual abuse. “Child sexual abuse is a silent, violent epidemic. It is so widespread that each of us probably knows someone who has been victimized or who has abused” (enoughabuse.org). Come join us for a better understanding of typical sexual behaviors of the children in your care and expand your knowledge on red flags that would indicate sexual abuse. Become aware of the warning signs and stop the abuse before it happens. Take a stand and say, “enough secrets, enough shame, enough hurt, enough confusion, enough denial, ENOUGH sexual abuse” (enoughabuse.org).

NYS OCFS Training Topic Areas: 4, 6, 7, 8, 9
CDA Competencies: 1, 5
NAFCC Accreditation Content Areas: 4, 5
NYP/EYC Family Child Care Credential Competency Topics: 1, 3
Core Body of Knowledge Competencies: 5
Pre-service Topic Areas: 3, 5
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Tuesday, April 21, 2020 6:15-8:45pm
Hornell YMCA, Hornell
Provided at NO COST through the Enough Abuse Campaign
Registration Required
2.5 Training Hours .25 CEU

Montour Falls Spring Conference: Caring Spaces
Level: Intermediate
Modality: Legally Exempt, Family Day Care, Group Family Day Care, and Center Programs

Looking to provide the highest quality environment for the infants and toddlers in your care? This training will show you how allowing infants and toddlers the space to move freely is essential to their healthy development. Participants will take a look at their own environments to evaluate the use of containment devices while learning strategies to use these items less. Quality materials play a large role in high quality learning environments for infants and toddlers. Caregivers will learn how sufficient quantity and variety of materials are essential to both encourage learning and development and to limit challenging behaviors. We will also discuss responsive caregiving as the building of secure relationships is a primary task for the first three years. Participants will have the chance to ask questions about the Caring Spaces Endorsement and see if it’s a good fit for their programs.

NYS OCFS Training Topic Areas: 1, 2, 3, 4, 7
CDA Competencies: 1, 2, 8
NAFCC Accreditation Content Areas: 2, 4
NYS Family Child Care Credential Competency Topics: 2, 3
Core Body of Knowledge Competencies: 1, 4, 5
Pre-service Topic Areas: 1, 5
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Saturday, May 16, 2020 8:00am-4:00pm
Schuyler Human Services Complex, Montour Falls
$262.50 plus a $25 registration fee
7.5 Training Hours .75 CEU
Bath: **Literacy Summer Slide Kick-OFF**  
**Level:** Intermediate  
**Modality:** Steuben County FDC/GDC/LE Child Care Providers

Are you worried about the children in your program losing literacy skills over the summer? Do you feel you need an extra little push in programming over the summer months? Well then we have the program for you! With funding from United Way we are excited to offer providers using the Early Literacy Curriculum© a fun and informative program to combat literacy “loss” over the summer months. This Literacy Summer Slide program will give you materials you can use both in your program and to send home with families, at no cost to you. During this training providers will learn how to roll out the Literacy Summer Slide Program to optimize family engagement, strategies for programming over the summer, and pick up “summer book packs” to use in your programs. Come slide into literacy success!

NYS OCFS Training Topic Areas: 1, 3, 7  
CDA Competencies: 2, 3, 4, 7  
NAFCC Accreditation Content Areas: 1, 3  
NYS Family Child Care Credential Competency Topics: 2, 3  
Core Body of Knowledge Competencies: 4  
Pre-service Topic Areas: 1, 4  
*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.*

Monday, June 1, 2020  
6:00-8:30pm  
Child Care Aware ICAN site, Bath  
$10 Registration Fee (*no training fee)  
2.5 Training Hours  
.25 CEU

Bath: **Get Out!**  
**Level:** Introductory  
**Modality:** All

Warmer weather is upon us! Are you ready to get outside with your children? Outdoor play is critical for the healthy development of children. Summer is a wonderful time to take advantage of being outdoors. Exploring the outdoors is not only beneficial for the children but it is also a great opportunity to do things you otherwise couldn’t do during the long winter months. In this training we will explore the many activities that can be experienced outdoors and the benefits they have for the development tasks of children such as exploring, fine and gross motor development, and absorbing vast amounts of knowledge the outdoors can provide. Safety away from the program will be addressed as well.

NYS OCFS Training Topic Areas: 2, 3, 4, 7  
CDA Competencies: 1, 2, 8  
NAFCC Accreditation Content Areas: 2, 3  
NYS Family Child Care Credential Competency Topics:  
Core Body of Knowledge Competencies:  
Pre-service Topic Areas:  
*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.*

Wednesday, June 10, 2020  
6:00-8:30pm  
Child Care Aware ICAN site, Bath  
$87.50 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU
Montour Falls: **Play with ME!**  
**Level:** Introductory  
**Modality:** All Modalities  

As the caregiver of the children in your programs you may feel the pressure to make sure the children are always advancing academically. Parents want their children to learn math concepts, writing, reading and still be curious about exploring the world around them. Did you know you can help the children you care for by playing with them? Yes! It’s that simple; play and learning go together. This training will focus on learning what types of play help children learn best. Participants will hear about the importance of play-based learning and discover strategies to incorporate more play into your day.

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**NYS OCFS Training Topic Areas:** 1, 3, 7  
**CDA Competencies:** 1, 2, 3, 8  
**NAFCC Accreditation Content Areas:** 2, 3  
**NYS Family Child Care Credential Competency Topics:** 1, 2, 3  
**Pre-service Topic Areas:** 1, 4  

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

**Thursday, July 23, 2020**  
Schuyler Human Services Complex, Montour Falls  
$87.50 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU

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Bath: **Peace in Your Program**  
**Level:** Introductory  
**Modality:** All Modalities  

Do you find yourself constantly having to calm things down in your program? Are you always telling the children to stop fighting, or to get along? In this training, participants will learn effective strategies for supporting young children’s social and emotional development. Areas of focus will include: fostering self esteem and independence, learning to get along in a group and positive guidance strategies.

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**NYS OCFS Training Topic Areas:** 1, 2, 3, 4, 7  
**CDA Competencies:** 2, 3, 8  
**NAFCC Accreditation Content Areas:** 1, 2, 3  
**NYS Family Child Care Credential Competency Topics:** 1, 3  
**Pre-service Topic Areas:** 1, 2, 7  

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

**Thursday, August 13, 2020**  
Child Care Aware ICAN Site, Bath  
$87.50 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU
Bath: *Difficult Conversations*

**Level:** Introductory  
**Modality:** All Modalities

Families play a very important role in your child care program. Instances often arise when we have to communicate with families about uncomfortable topics. Whether it be children’s behaviors, payment for care, disagreements on child development, or policies not being followed, you need strategies to have these conversations with families. When these difficult conversations arise, having the skills to manage discussions with families, without worrying about losing a child in your program is a must. Come learn how to maintain harmonious and engaging relationships with the families of the children in your care, while discussing difficult topics.

NYS OCFS Training Topic Areas: 3, 4 ,5, 6, 8, 9  
CDA Competencies: 4, 5  
NAFCC Accreditation Content Areas: 1, 5  
NYS Family Child Care Credential Competency Topics: 1, 4  
Core Body of Knowledge Competencies: 2  
Pre-service Topic Areas: 2, 6, 7  
*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.*

Tuesday, August 18, 2020  
Child Care Aware ICAN site, Bath  
$87.50 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU

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Montour Falls: *Peace in Your Program*

**Level:** Introductory  
**Modality:** All Modalities

Do you find yourself constantly having to calm things down in your program? Are you always telling the children to stop fighting, or to get along? In this training, participants will learn effective strategies for supporting young children’s social and emotional development. Areas of focus will include: fostering self esteem and independence, learning to get along in a group and positive guidance strategies.

NYS OCFS Training Topic Areas:  1, 2, 3, 4, 7  
CDA Competencies: 2, 3, 8  
NAFCC Accreditation Content Areas: 1, 2, 3  
NYS Family Child Care Credential Competency Topics: 1, 3  
Core Body of Knowledge Competencies: 1, 4  
Pre-service Topic Areas: 1, 2, 7  
*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.*

Thursday, September 17, 2020  
Schuyler Human Services Complex, Montour Falls  
$87.50 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU
Bath: **Getting it together! Contracts and Policies**  
Level: Enhanced  
Modality: All Modalities

Is chaos your middle name and record keeping is the last thing on your list? GET IT TOGETHER! Let us give you tips and guidelines to help you run a more stress free business. Whether you’ve been in the profession for a few weeks or a decade, it’s not too late to learn better ways to manage paperwork successfully. Get back to basics; dot your “i’s” and cross your “t’s” as we help you develop a plan of action that will make your record keeping a breeze!

NYS OCFS Training Topic Areas: 5, 6, 7  
CDA Competencies: 5, 6  
NAFCC Accreditation Content Areas: 5  
NYS Family Child Care Credential Competency Topics: 4  
Core Body of Knowledge Competencies: 7  
Pre-service Topic Areas: 6  
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Monday, October 19, 2020  
6:00-8:30pm  
Child Care Aware ICAN site, Bath  
$75 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU

Bath Fall Conference: Naturally Safe; a two part program featuring Eco-Friendly Child Care and Child Abuse Maltreatment  
Level: Intermediate  
Modality: All Modalities

During this two part program, we will spend the first half of the day discovering the ins and outs of eco-friendly child care. We will discuss greener practices and look at getting rid of less “clean” materials you and the children use on a daily basis. As a participant, you will learn about eliminating health hazards that can adversely impact children’s health in or around child care programs. We will also look at bringing in and using more natural based play materials in your child care environment. Keeping children safe is at the heart of what you do as a child care provider so wouldn’t you like to make your environment safe too? As we end our morning talking about keeping children environmentally safe, we will spend some time in the afternoon talking about keeping the children physically, emotionally and socially safe.

NYS OCFS Training Topic Areas: 2, 3, 4, 5, 6, 7, 8, 9  
CDA Competencies: 1, 5  
NAFCC Accreditation Content Areas: 2, 4  
NYS Family Child Care Credential Competency Topics: 1, 3  
Core Body of Knowledge Competencies: 4, 5  
Pre-service Topic Areas: 4, 5  
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Saturday, October 24, 2020  
8:00am-4:00pm  
Child Care Aware ICAN site, Bath  
$262.50 plus a $25.00 registration fee  
7.5 Training Hours  
.75 CEU
Montour Falls: *Getting it together! Contracts and Policies*
Level: Enhanced
Modality: All Modalities

Is chaos your middle name and record keeping is the last thing on your list? GET IT TOGETHER! Let us give you tips and guidelines to help you run a more stress free business. Whether you’ve been in the profession for a few weeks or a decade, it’s not too late to learn better ways to manage paperwork successfully. Get back to basics; dot your “i”s and cross your “t”s as we help you develop a plan of action that will make your record keeping a breeze!

Wednesday, October 28, 2020
6:00-8:30pm
Schuyler Human Services Complex, Montour Falls
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU

Bath: *Marketing Your Program*
Level: Introductory
Modality: All Modalities

Are you searching for ways to fill your vacancies? Are you wondering how to get the word out about your day care program? This training will assist with expanding your ability to cultivate and develop your business in becoming more competitive and marketable in the child care industry. Participants will look at different strategies to draw prospective families to your program while minimizing the costs of advertising.

Wednesday, November 4, 2020
6:00-8:30pm
Child Care Aware ICAN site, Bath
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU
Schuyler Fall Conference: Naturally Safe; a two part program featuring Eco-Friendly Child Care and Child Abuse Maltreatment
Level: Intermediate
Modality: All Modalities

During this two part program we will spend the first half of the day discovering the ins and outs of eco-friendly child care. We will discuss greener practices and look at getting rid of less “clean” materials you and the children use on a daily basis. As a participant you will learn about eliminating health hazards, that can adversely impact children’s health, in or around child care programs. We will also look at bringing in and using more natural based play materials in your child care environment. Keeping children safe is at the heart of what you do as a child care provider so wouldn’t you like to make your environment safe too? As we end our morning talking about the keeping children environmentally safe, we will spend some time in the afternoon talking about keeping the children physically, emotionally and socially safe.

NYS OCFS Training Topic Areas: 2, 3, 4, 5, 6, 7, 8, 9
CDA Competencies: 1, 5
NAFCC Accreditation Content Areas: 2, 4
NYS Family Child Care Credential Competency Topics: 1, 3
Core Body of Knowledge Competencies: 4, 5
Pre-service Topic Areas: 4, 5
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Saturday, November 14, 2020 8:00am-4:00pm
Schuyler Human Services Complex, Montour Falls
$262.50 plus a $25.00 registration fee
7.5 Training Hours
.75 CEU

Montour Falls: Marketing Your Program
Level: Introductory
Modality: All Modalities

Are you searching for ways to fill your vacancies? Are you wondering how to get the word out about your day care program? This training will assist with expanding your ability to cultivate and develop your business in becoming more competitive and marketable in the child care industry. Participants will look at different strategies to draw prospective families to your program while minimizing the costs of advertising.

NYS OCFS Training Topic Areas: 5, 6, 7
CDA Competencies: 5, 6
NAFCC Accreditation Content Areas: 5
NYS Family Child Care Credential Competency Topics: 4
Core Body of Knowledge Competencies: 7
Pre-service Topic Areas: 6
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Monday, November 30, 2020 6:00-8:30pm
Schuyler Human Services Complex, Montour Falls
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU
Montour Falls: Simple Interactions
Level: Introductory
Modality: All Modalities

Connection, reciprocity, and inclusion are the recipe to a nurturing environment which is rewarding to you and the children you care for. We will look at what is already working in your daily interactions with children and families and wonder about how such practices can grow. This workshop serves as affirmative reminders of the power of simple, everyday interactions.

Bath: Tax Preparation and Record Keeping
Level: Intermediate
Modality: All Modalities

Do you have your record together for tax season? During this event, we will touch on how to claim specific items, how long you can claim them, and if they are shared or exclusive expenses. Let us help make sense of some of the confusion as we help you develop a plan of action to ramp up your refund and get organized.

NYS OCFS Training Topic Areas: 1, 3
CDA Competencies: 3, 4, 8
NAFCC Accreditation Content Areas: 1, 2, 3
NYS Family Child Care Credential Competency Topics: 1, 2
Core Body of Knowledge Competencies: 1, 2
Pre-service Topic Areas: 1
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Wednesday, December 2, 2020
6:00-8:30pm
Schuyler Human Services Complex, Montour Falls
$87.50 plus a $7 registration fee
7.5 Training Hours
.75 CEU

NYS OCFS Training Topic Areas: 5, 7
CDA Competencies: 5
NAFCC Accreditation Content Areas: 5
NYS Family Child Care Credential Competency Topics: 4
Core Body of Knowledge Competencies: 7
Pre-service Topic Areas: 6
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Wednesday, December 9, 2020
6:00-8:30pm
Child Care Aware ICAN site, Bath
$75 plus a $7 registration fee
2.5 Training Hours
.25 CEU
**Bath: Simple Interactions**  
**Level:** Introductory  
**Modality:** All Modalities  

Connection, reciprocity, and inclusion are the recipe to a nurturing environment which is rewarding to you and the children you care for. We will look at what’s already working in your daily interactions and wonder about how such practices can grow. This workshop serves as affirmative reminders of the power of simple, everyday interactions.

NYS OCFS Training Topic Areas: 1, 3  
CDA Competencies: 3, 4, 8  
NAFCC Accreditation Content Areas: 1, 2, 3  
NYS Family Child Care Credential Competency Topics: 1, 2  
Core Body of Knowledge Competencies: 1, 2  
Pre-service Topic Areas: 1  
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Thursday, December 10, 2020  
Child Care Aware ICAN site, Bath  
6:00-8:30pm  
$87.50 plus a $7 registration fee  
7.5 Training Hours  
.75 CEU

**Montour Falls: Tax Preparation and Record Keeping**  
**Level:** Intermediate  
**Modality:** All Modalities  

Do you have your record together for tax season? During this event, we will touch on how to claim specific items, how long you can claim them, and if they are shared or exclusive expenses. Let us help make sense of some of the confusion as we help you develop a plan of action to ramp up your refund and get organized.

NYS OCFS Training Topic Areas: 5, 7  
CDA Competencies: 5  
NAFCC Accreditation Content Areas: 5  
NYS Family Child Care Credential Competency Topics: 4  
Core Body of Knowledge Competencies: 7  
Pre-service Topic Areas: 6  
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Tuesday, December 15, 2020  
Schuyler Human Services Complex, Montour Falls  
6:00-8:30pm  
$75 plus a $7 registration fee  
2.5 Training Hours  
.25 CEU
**Health and Safety Training: Competencies in Child Care for Day Care Center, School-Age Child Care, and Enrolled Legally Exempt Group Directors**

*Level: Advanced*

*Modality: DCC/SACC/LE Directors*

**This a three part series class. Participants must attend the entire series.**

Directors are responsible for hiring, training and maintaining staff who provide a healthy and safe environment for children. This course will help directors look at policies and procedures that reinforce high-quality health and safety practices.

This course is Mandatory for all new directors or existing directors who will be listed as a director on a new license.

Please check with your licensor or registrar for more information.

Courses will be held on the dates below. Additional dates may be added if needed.

- **Feb. 6, 13, and 20, 2020**
  - 11 Wilkes Ave, Bath
  - 9:00am-4:00pm
- **April 22, 23, and 24, 2020**
  - 11 Wilkes Ave, Bath
  - 9:00am-4:00pm
- **June 16, 23, and 30, 2020**
  - 11 Wilkes Ave, Bath
  - 9:00am-4:00pm
- **Oct. 15, 22, and 29, 2020**
  - 11 Wilkes Ave, Bath
  - 9:00am-4:00pm
- **Dec. 15, 16, and 17, 2020**
  - 11 Wilkes Ave, Bath
  - 9:00am-4:00pm

**NYS OCFS Training Topic Areas:** 1, 2, 3, 4, 5, 6, 7, 9

**CDA Competencies:** 1, 2, 3, 4, 5, 6, 7, 8

**Core Body of Knowledge Competencies:** 1, 4, 5, 6, 7

**Pre-service Topic Areas:** 7

May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials.

Child Care Aware ICAN site, Bath

$250 training fee

15 Training Hours

1.5 CEU

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Will the children in your care program be ready for kindergarten? Research shows that children who receive structured, high quality learning experiences beginning at an early age are more ready to learn and begin school than children who lack these experiences. Child Care Aware® of Steuben and Schuyler has the tool you need to start children on their journey of learning!

**Early Literacy Connections©** is a literacy based curriculum created for multi-age settings.

Early Literacy Connections© is an easy to use curriculum with all the materials included! It is based on New York Learning Standards and aligns with the Head Start Child Outcomes Framework. All areas of child development from language and literacy to physical health and wellness are covered. Engaging activities supporting all levels of development for children in your program are included. Contact **Hailey Friesema** to schedule this training opportunity, offered at no cost thanks to funding from United Way of the Southern Tier.
2020 Nutrition Trainings in Collaboration with CACFP

Academic Appetizers
Level: Basic
Wednesday, January 22, 2020  6-8:30pm  I-CAN Site, Bath
Need ideas to help children transition to and from meal time? Come learn how to work different learning areas into children’s nutritious experiences.

Garden to Table
Level: Basic
Thursday, March 12, 2020  6-8:30pm  YMCA, Hornell
Looking for ideas to work food exploration into your program? Based on the “Grow it, Try it, Like it” curriculum, learn how to grow and introduce new foods and see if the children are open to new food experiences. They just might love it!

Garden to Table
Level: Basic
Thursday, April 23, 2020  6-8:30pm  Amy’s Sunshine Center, Painted Post
Looking for ideas to work food exploration into your program? Based on the “Grow it, Try it, Like it” curriculum, learn how to grow and introduce new foods and see if the children are open to new food experiences. They just might love it!

Academic Appetizers
Level: Basic
Tuesday, April 28, 2020  6-8:30pm  Schuyler Human Services Complex, Montour Falls
Need ideas to help children transition to and from meal time? Come learn how to work different learning areas into children’s nutritious experiences.

Sprouting Up
Level: Intermediate
Monday, October 5, 2020  6-8:30pm  I-CAN Site, Bath
Fresh fruits and vegetables are important to everybody’s daily diet. Learn how to guide children in safe gardening and how to navigate your local farmers market, Explore how to preserve items once they are grown and/or bought and discuss the benefits of container gardening.

Food Safety and Allergies
Level: Basic
Thursday, November 5, 2020  6-8:30pm  I-CAN Site, Bath
Keep children safe by increasing your awareness of food safety precautions and common childhood allergies. You will learn creative ideas to assist with serving children with various allergies, the regulations regarding sanitation of food prep areas, and how to avoid accidental exposure to allergens.

*All CACFP trainings cover CACFP regulations, policies, and updates*
CACFP trainings listed on these pages will cover the following topic areas:
NYS OCFS Training Topic Areas: 2, 5, 7
CDA Competencies: 1, 2, 3
NAFCC Accreditation Content Areas: 1, 2, 4, 5
NYS Family Child Care Credential Competency Topics: 2, 3, 4
Core Body of Knowledge Competencies: 5, 7
Pre-service Topic Areas: 5, 7
May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials

This annual mandatory training is sponsored by CACFP for Family based Child Care business owners of the program who is a CACFP participant. Additional fees for this training are as follows: $75 plus a $7.00 registration fee for non-participating CACFP individuals, staff of programs, or when CACFP participants select them as additional nutrition training. EIP cannot be used for CACFP trainings. Additional participants will only be considered if there is space after CACFP participants have registered.
All CACFP trainings provide 2.5 Training Hours
Adult and Pediatric First Aid/CPR/AED: American Red Cross

**Level: Basic**
**Modality: All**

CPR and First Aid represent a layer of defense to keep children and adults safe in and around your program. Recognizing emergencies and how to respond will allow participants to act in a timely fashion to provide the best protection that could lead to saving a life or preventing further harm. We will explore a variety of situations that could occur on a day to day basis and what the proper response would be based on age and level of severity. Breathing emergencies, evaluating the scene of an accident, proper illness and wound care, environmental emergencies, and cardiac emergencies will all be items of discussion.

By participating in these courses and successfully completing the mandatory assessment and skills demonstrations you will be awarded certification in Adult/Pediatric First Aid/CPR/AED. These courses are applicable to all modalities of care and any staff that will be left alone with children during program hours.

Contact Rachel Hurd hurdr@proactioninc.org; ext. 217 to register or for further questions.

**Date and Location of training:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Saturday, January 11, 2020</td>
<td>8:30am-2pm</td>
<td>Bath</td>
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<tr>
<td>Saturday, February 1, 2020</td>
<td>8:30am-2pm</td>
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<tr>
<td>Saturday, March 21, 2020</td>
<td>8:30am-2pm</td>
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<tr>
<td>Saturday, April 4, 2020</td>
<td>8:30am-2pm</td>
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<td>Saturday, May 2, 2020</td>
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<tr>
<td>Saturday, June 13, 2020</td>
<td>8:30am-2pm</td>
<td>Bath</td>
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<tr>
<td>Saturday, July 11, 2020</td>
<td>8:30am-2pm</td>
<td>Montour Falls</td>
</tr>
<tr>
<td>Saturday, August 8, 2020</td>
<td>8:30am-2pm</td>
<td>Bath</td>
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<tr>
<td>Saturday, September 26, 2020</td>
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<tr>
<td>Saturday, October 17, 2020</td>
<td>8:30am-2pm</td>
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<tr>
<td>Saturday, November 14, 2020</td>
<td>8:30am-2pm</td>
<td>Bath</td>
</tr>
<tr>
<td>Saturday, November 21, 2020</td>
<td>8:30am-2pm</td>
<td>Montour Falls</td>
</tr>
<tr>
<td>Saturday, December 5, 2020</td>
<td>8:30am-2pm</td>
<td>Bath</td>
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</table>

**NYS OCFS Training Topic Areas:** 2, 4, 7
**CDA Competencies:** 1
**NAFCC Accreditation Content Areas:** 4, 5
**NYS Family Child Care Credential Competency Topics:** 1, 3, 4
**Core Body of Knowledge Competencies:** 5, 6, 7
**Pre-service Topic Areas:** 5, 8, 9

*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials*

**First Aid and CPR Course:** 5 training hours for $125 plus a $10 Registration Fee
**First Aid Course:** 2.5 training hours for $62.50 plus $7.00 Registration Fee.
**CPR Course:** 2.5 training hours for $62.50 plus $7.00 Registration Fee.

*When evening FA/CPR classes are taken together the registration fee is $10.*
**Medication Administration Training (MAT) in Collaboration with SUNY Professional Development Program**

**Level:** Enhanced  
**Modality:** All

This is a required training to become medication administration approved for your program. Learn about safety and security issues, proper storage of various medications, and statutes and regulations regarding administering medication.

- **NYS OCFS Training Topic Areas:** 2, 4, 7  
- **CDA Competencies:** 1, 5  
- **NAFCC Accreditation Content Areas:** 4, 5  
- **NYS Family Child Care Credential Competency Topics:** 1, 3, 4  
- **Core Body of Knowledge Competencies:** 5, 7  
- **Pre-service Topic Areas:** 5, 6  

*May be used toward CEU requirements for CDA and credit by evaluation for NYS Credentials*

**MAT will be conducted at the I-CAN site in Bath, NY**

$150 plus a $25 registration fee (Rebates of $100 may be available through SUNY Professional Development Program)

8 Training Hours  
.80 CEU

Please stay tuned for future MAT opportunities. You will be notified of scheduling via email or standard mail correspondence.

For questions regarding MAT scheduling, please contact Liz Ryder 776-2126 Ext. 238; rydere@proactioninc.org

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**Health and Safety Training: Competencies for Becoming a Family or Group Family Day Care Provider**

**Pre-Service Training in Collaboration with SUNY Professional Development Program**

**Level:** Basic  
**Pre-service**  
**Pending Providers Only**

This covers the mandatory pre-service training required by New York State in order to become a registered/licensed Family/Group Family Day Care Provider. Ultimately, this class is designed to assist you in providing a safe and healthy environment for children.

- **Attendance is mandatory each day during the series**
  - February 3, 4, 5 and CPR/FA on February 7, 2020  
  - March 16, 17, 18 and CPR/FA on March 19, 2020  
  - May 11, 12, 13 and CPR/FA on May 14, 2020  
  - July 13, 14, 15 and CPR/FA on August 16, 2020  
  - September 14, 15, 16 and CPR/FA on September 17, 2020  
  - November 2, 3, 4 and CPR/FA on November 5, 2020

- **NYS OCFS Training Topic Areas:** 2, 4, 5, 6, 7, 8, 9  
- **Core Body of Knowledge Competencies:** 5, 7  
- **Pre-Service Topic Areas:** 3, 5, 6, 7  

*May be used toward CEU requirements for CDA*

Contact the registration department at ext. 243 or 246 for details regarding registration and pricing.

All Sessions are held at the Child Care Aware I-CAN Site, 11 Wilkes Ave, Bath  
15 Training Hours  
1.5 CEU

**Preservice CPR/First Aid** is available for pending providers only following each Health and Safety Training scheduled above. All sessions are held at the I-CAN site in Bath.

- **NYS OCFS Training Topic Areas:** 2, 4, 7  
- **CDA Competencies:** 1  
- **NAFCC Accreditation Content Areas:** 4, 5  
- **NYS Family Child Care Credential Competency Topics:** 1, 3, 4  
- **Pre-service Topic Areas:** 5, 8, 9

6 Training Hours  
.60 CEU
Child Development Associate (CDA) Instruction Course
Level: Enhanced
Modality: Family/Group/Center

CDA Part II: February - July 2020/ September - December 2020
CDA Part I: January - April 2021

Infant and Toddler, Preschool, and Family Child Care settings are available.

Attendance is required for the entire 40 week, 120 hour CDA Series.

At the completion of 40 weeks of coursework, you will have completed the 120 hours of training and the Professional Resource File needed to apply for your CDA Credential.

In addition, the CDA course covers all required NYS OCFS regulatory requirements, all CDA Competency Content Areas, all NAFCC Accreditation Content Areas, NYS Family Child Care Credential Competencies, and Core Body of Knowledge Competency Areas.

Currently, classes will be every Tuesday from 6-9pm February through July and September through December at the I-CAN Site in Bath. We do adjust the schedule to allot for holidays and various school breaks.

We will consider Center Based CDA courses at your location with a minimum of 5 or more participants.

Please call Liz Ryder at ext. 238 or Kristin Olsen at ext. 215 for registration requirements and pricing details.

Registration Orientation: Pre-service Training
Level: Basic
Pending/Legally Exempt

Future providers will learn about the application process and what is required to start a Family Day Care program in their home. Further information will be given in regards to material that needs to be submitted to Child Care Aware® of Steuben and Schuyler as per regulations. After orientation has been completed, an application will be requested.

There is no fee for this training. Training credit will not be granted as this is an informational session to assist with the application process. Please contact the Registration Department for further information 607-776-2126 ext. 243, 246, or 245.

Tuesday, January 14, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, February 11, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, March 10, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, April 14, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, May 12, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, June 9, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, July 14, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, August 11, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, September 8, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, October 13, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, November 10, 2020 5:30-7:30pm I-CAN Site Bath, NY
Tuesday, December 8, 2020 5:30-7:30pm I-CAN Site Bath, NY

Pre-service Topic Areas: 2, 6, 7

There is no fee for this service
Child Care Aware® of Steuben and Schuyler Online Child Care Professional Education Center

Continual professional development is the key to quality care and learning for the child care workforce. Child Care Aware® of Steuben and Schuyler strives to provide our customers with the most up-to-date professional development opportunities to meet your goals and grow as a professional. Thank you for choosing Child Care Aware® of Steuben and Schuyler’s Online Child Care Professional Education Center for your training needs. We are confident you will find the trainings to be comprehensive, reliable, and professional.

Child Care Aware® of Steuben and Schuyler is now offering e-Learning courses through an Online Child Care Professional Education Center. We offer additional enhanced services that partner with the online courses including:

- Assistance with putting knowledge learned from the online courses into practice in your program
- Assistance with completing a professional development plan to be certain you are covering all the appropriate OCFS Training Topic areas and Core Body of Knowledge
- Assistance with creating your Professional Resource File for CDA
- Guidance with the CDA application process to the Council for Professional Recognition for review

For more information about our enhanced services, contact Hailey Friesema at (607) 776-2126 ext.251, 1-800-553-2033 or by email at haighh@proactioninc.org

To view the Online Child Care Professional Education Center course catalog and purchase online training, go to http://www.smarthorizons.org/naccrra/sccp/

To view frequently asked questions regarding the online training center, go to http://www.smarthorizons.org/naccrra/common/faq.html

Please Take Note: When submitting certificates for these online training options, they must be the official certificate generated via email from Smart Horizons with the Child Care Aware® of Steuben and Schuyler logo, not a handwritten copy.

Technical Support Services with the Online Training Center

Technical Assistance with any online training database system requirements and concerns with logging in or accessing your account information is available during Smart Horizons regular business hours, 8:00 AM - 5:00 PM CST, Monday – Friday. Call 1-800-261-6248. The Online Education Center database is not maintained by our office. Please contact the above number for any support services needed for the online training center.
To register for training call (800)553-2033 or (607)776-2126 and speak to Hailey Friesema at ext. 251 or email at haighh@proactioninc.org or visit the “For Providers” tab on our website www.proactioninc.org/CCA for directions on how to register for training.

The Child Care Aware® of Steuben and Schuyler website, http://www.proactioninc.org/CCA/, will post revisions to the 2019 Calendar of Events.

Información en cuanto a capacitación para los proveedores de cuidado de niños está disponible en español en el OCFS sitio Web www.ocfs.state.ny.us/main y SUNY Sitio Web del programa de desarrollo profesional www.ecetp.pdp.albany.edu/.

For more information in Spanish regarding a provider visit the "For Providers" tab on the website www.proactioninc.org/CCA/ for directions on how to register for training.

Scholarship funding to participate in training may be available through SUNY Educational Incentive Program (EIP). For more information contact Child Care Aware® of Steuben and Schuyler, SUNY EIP at (518)442-6575, or visit SUNY Professional Development Program’s website at www.ecetp.pdp.albany.edu/

Child Care Aware® of Steuben and Schuyler Education and Literacy Specialist, Hailey Friesema (ext.251, haighh@proactioninc.org) or Education Specialist, Kristin Olsen (ext. 215, olsenk@proactioninc.org) are available to assist with the assessment of your yearly professional development plans, with applying for EIP scholarships, or for CSEA/VOICE funding options.

To view and register for SUNY Webcasts, please visit www.ecetp.pdp.albany.edu/ or call SUNY at (518)442-6575.

A .25 CEU Credit is issued toward CDA coursework for each successfully completed SUNY Video Conference.

To register for the National Association for the Education of Young Children (NAEYC) Annual Conference and Center Accreditation visit www.naeyc.org

To register for the Family Child Care Association of New York State (FCCANYS) Annual Conference visit their website at www.fccanys.org

For information pertaining to Family/Group Family Child Care Accreditation visit National Association for Family Child Care (NAFCC) at www.nafcc.org or call (801) 88NAFCC.

For information pertaining to 2017 Early Care Management trainings visit their website at www.earlycareandlearning.org

For information pertaining to Infant and Toddler Specialized training, contact the Region II Infant and Toddler Specialist, Liz Ryder at rydere@proactioninc.org or call (800)553-2033 or (607)776-2126 at ext. 238, or Infant and Toddler Specialist, Hailey Friesema at haighh@proactioninc.org or call (607) 776-2126 at ext. 251.

For information pertaining to New York State Credentialing programs such as Infant and Toddler, School-Age, Family Child Care, and Administrative Credential, visit www.earlychildhood.org and http://nysaeyc.org/credentials-offered-by-nysaeyc/

For information pertaining to Child Care Aware® of Steuben and Schuyler Child Development Associate (CDA) 120 hour coursework sessions and CDA Advisor services, contact Liz Ryder at ext. 238 or by email at rydere@proactioninc.org or Kristin Olsen at ext. 215 or by email at olsenk@proactioninc.org

For information pertaining to a degree in Early Childhood Education visit Corning Community College’s website at www.corning-cc.edu or Empire College at www.esc.edu

For information pertaining to the regulations governing Child Day Care visit the Office of Children and Family Services website at www.ocfs.state.ny.us/main

Distance and Online E-Learning opportunities are available for regulated providers through SUNY’s Professional Development Program at https://www.ecetp.pdp.albany.edu/ and Online Child Care Professional Education Center at https://www.smarthorizons.org/naccrra/sccp/

• Distance Learning: Teleconferences and Video Conferences
• Online Learning: Completed over the Internet

OCFS reviewed non-credit bearing distance learning opportunities are listed on the SUNY’s Professional Development Program website http://www.ecetp.pdp.albany.edu under the “Resources” tab. Please check with your Registrar/Licensor regarding approval of these courses for regulatory requirements.
QUALITYstarsNY is a NYS quality rating system that has been field tested throughout the state. Read more about New York’s quality rating system by visiting their website: http://qualitystarsny.org/  La información de las estrellas NY de la calidad está también disponible en español: http://qualitystarsny.org/

Pre-Service training and Legally Exempt training, to acquire enhanced rates, is available through Child Care Aware® of Steuben and Schuyler and the Family Resource Centers. Funding may be available to attend fee based trainings with Child Care Aware of Steuben and Schuyler.
Contact Meagan McKenzie at ext. 240 for Legally Exempt enrollment and approval of enhanced rate training.

You may contact the Family Resource Centers at the following numbers or visit their website at http://www.becomeagreatparent.com
Bath Area Family Resource Center 607-776-4123 ext. 5650  www.bathcsd.org/webpages/frc/
Jennie Mose Family Resource Center 607-359-3839  www.addisoncsd.org/domain/66
Nonnie Hood Parent Resource Center 607-936-3837  www.nonniehoodprc.org
Hornell Area Family Resource Center 607-324-0014 ex 1714  www.hornellcityschools.com/frc.cfm
Family Resource Center parent education opportunities do not meet the training requirements for NYS OCFS regulated programs.

Center Staff Pre-Service training is available through our Personal Onsite Training program. Child Care Aware® of Steuben and Schuyler will assess your needs and bring the training to your site as a packaged deal for your program. Contact Liz Ryder at ex. 238 or rydere@proactioninc.org for further information.

On-site Training is available as one-on-one or small groups in select locations. Child Care Aware® of Steuben and Schuyler will provide training to suit your needs or the needs of providers in your community. Sponsor a training in your home with fellow providers or have a one-on-one training session tailored to your programs needs. Topics include but are not limited to: Activities in Your Program, Environmental Rating Scales, Asthma 101, Accreditation, Contract and Policy Development, Program Space Development, Sign Language, Yoga for Kids, Curriculum Kit Demonstration/Development, and/or Transitions. Contact Hailey Friesema haighh@proactioninc.org; ext. 251 or Kristin Olsen at olsenk@proactioninc.org; ext. 215

*Disclaimer: Fees and funding sources are subject to change. Child Care Aware® of Steuben and Schuyler Education Department will provide information pertaining to any additions or changes in the Child Care Aware® of Steuben and Schuyler newsletter, Child Care Aware® of Steuben and Schuyler website, subsidy and CACFP paycheck mailings, or via email.
# Individual Training Tracking Form for Child Day Care Personnel

**Caregiver Name:**

**Role:**

- [ ] Full Time
- [ ] Part Time

**Director/Provider:**

**License/Registration Period**

- Start: / / 
- Midpoint: / / 
- Expiration: / / 

**Program Name:**

**License/Registration Number:**

**Individual's Start Date:** / / 

<table>
<thead>
<tr>
<th>TITLE OF TRAINING</th>
<th>SPONSORING ORGANIZATION/TRAINER (CCR&amp;R, RED CROSS, SUNY, ETC)</th>
<th>TYPE OF TRAINING (VIDEO, CLASSROOM, COLLEGE, TELECONFERENCE ETC)</th>
<th>DATE OF TRAINING</th>
<th>TOTAL HOURS</th>
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<tr>
<td>(1) Principles of Childhood Development</td>
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<tr>
<td>(2) Nutrition &amp; Health Needs of Infants &amp; Children</td>
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<tr>
<td>(3) Child Day Care Program Development</td>
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<td>(4) Safety &amp; Security Procedures</td>
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<td>(5) Business Record Maintenance &amp; Management</td>
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<td>(6) Child Abuse &amp; Maltreatment Identification &amp; Prevention</td>
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<td>(7) Statutes &amp; Regulations Pertaining to Child Day Care</td>
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<td>(9) Education and Information on the Identification, Diagnosis &amp; Prevention of Shaken Baby Syndrome</td>
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**TOTAL FOR PAGE 1:**
NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES

INDIVIDUAL TRAINING TRACKING FORM FOR CHILD DAY CARE PERSONNEL

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TOTAL FOR PAGE 2:

GRAND TOTALS:

Director/Provider Signature: ____________________________ Title: ____________________________ Date: __ / __ / __

Caregiver Signature: ____________________________ Role: ____________________________ Date: __ / __ / __

A copy of this form and valid documentation of training hours must be kept in employee personnel files and must be available for review by OCFS when requested. This form (when signed and dated) may be used to transfer training hours between day care programs.
Current Resident, Occupant, or...