Pro Action of Steuben and Yates, Inc. is the Community Action Agency for Steuben and Yates Counties, working to combat the causes and conditions of poverty at the local level. We work to build a community of resilient individuals and families who can meet their basic needs, overcome adversity, and prosper.

Food Program Assistants - Hornell and Bath (2 Positions) –

The Summer Learning Experience Program at Pro Action is seeking 2 flexible, dependable, and organized individuals to work as Program Assistants, providing organization and distribution of food for the Summer Learning Experience Program. Two positions are available – one in Bath and one in Hornell.

This is a temporary, 2-month position, 15-20 hours per week.

This position requires excellent organizational skills and the ability to lift 60 pounds. A driver’s license meeting agency standards and consistent, reliable transportation are required. Must pass a background check.

Responsibilities include receiving weekly deliveries from the local food bank and sorting, organizing, and preparing food packages for SLE Counselors to pick up and deliver to program participants.

Previous experience with food handling is preferred but not required.

Please apply by Wednesday, July 8, 2020. To apply, please address a letter of interest, resume and completed employment application to: Human Resources, Pro Action of and Yates, Inc. 117 E. Steuben St. Bath, NY 14810 or email to: Jobs@proactioninc.org.

Pro Action of Steuben and Yates, Inc. is an equal opportunity organization. We recruit, employ, train, compensate and promote without regard to race, religion, creed, color, national origin, age, gender, sexual orientation, gender identity, marital status, disability, veteran status, or any other basis protected by applicable federal, state or local law.