

Teaching Assistants –

Pro Action is accepting applications for Teaching Assistant positions in our Steuben County Area Classrooms.

Teaching Assistants *work 37.5 hours per week, following the school year calendar. The Teaching Assistant position is eligible for our extensive employee benefits which include health, dental and vision insurance, a 403B retirement plan with employer contributions, generous paid time off, sick leave and paid holidays – and more.*

Qualifications: The Teaching Assistant position requires a Child Development Associate (CDA) or associate degree – or – must be currently enrolled in a program leading to a CDA or Associates Degree, with experience in a preschool setting.

Responsibilities: The Teaching Assistant partners with the Certified Teacher in the planning and implementation of daily activities in the Pre-K classroom, adhering to Head Start Performance Standards, NYS Office of Children and Family Services Day Care Regulations and all other applicable program regulations.

Working in a team environment, the Teaching Assistant will participate in weekly planning sessions, attend training and meetings as required, ensure a safe and healthy classroom environment, assist in classroom and program modifications and help with inventory as needed.

To Apply: Please submit a letter of interest, resume, [completed employment application](#) and copies of unofficial transcripts to Human Resources by August 8, 2020. Email to: Jobs@proactioninc.org.

Pro Action of Steuben and Yates, Inc. is an equal opportunity organization. We recruit, employ, train, compensate and promote without regard to race, religion, creed, color, national origin, age, gender, sexual orientation, gender identity, marital status, disability, veteran status or any other basis protected by applicable federal, state or local law.