



*Bath*  
117 E. Steuben St, Bath, NY 14810  
T: (607) 776-2125 or 800-553-2033

*Penn Yan*  
417 Liberty St., Suite 1116, Penn Yan, NY 14527  
T (OFA): 315-536-5515 or T (Youth): 315-536-5516

**APPLICATION DUE DATE: May 20, 2022**

## **SUMMER YOUTH EMPLOYMENT APPLICATION INSTRUCTIONS**

*\*PLEASE FOLLOW ALL STEPS CAREFULLY\**

### **APPLICATION:**

- \_\_\_ Complete Section 1. (Information about youth) Please fill it out completely. Please include at least 2 telephone numbers.
- \_\_\_ Complete Section 2.
- \_\_\_ Complete Section 3. (A) Mark all benefits the youth applicant is receiving. After checking which benefits are received, proceed to Section 4. If the youth applicant is receiving no benefits, the chart near the top of page 2 (Section 3 (B)) must be completed. Follow the directions exactly as printed.
- \_\_\_ Complete Section 4. Review Sections 1-3 to be sure they are complete and accurate. A parent or guardian must sign and date this part if the youth is under 18.

THE FOLLOWING DOCUMENTS ARE **REQUIRED:**

- \_\_\_ Social Security Card
- \_\_\_ Proof of Citizenship (Birth Certificate or Passport)
- \_\_\_ Photo ID (Driver's License, School ID Card, Non-Driver's License ID Card, Passport)
- \_\_\_ Selective Service Registration (for males 18 and older [www.sss.gov](http://www.sss.gov))

Copies, photo-scans, texts, or faxes of all documentation are acceptable if all items are **clearly readable**.

Please mail or drop off completed applications to:  
Pro Action of Steuben and Yates, Inc. 117 E. Steuben St. Bath, NY 14810

**YOU MAY ALSO DROP COMPLETED APPLICATIONS TO YOUR GUIDANCE OFFICE**

Questions?

Lindsay Krebs, Youth Employment Coordinator 607-776-2125 Ext. 4111

**[www.proactioninc.org](http://www.proactioninc.org)**

*Pro Action works to build a community of resilient individuals and families who can meet their basic needs, overcome adversity, and prosper.*



