

## Child Care Council

*Steuben & Schuyler's most trusted child care resource.*

**Bath**

117 E. Steuben St, Bath, NY 14810  
T: (607) 776-2126 F: (607) 776-4873  
M-F 8:30am-4:30pm  
<https://proactioninc.org/>

### Child and Adult Care Food Program (CACFP)

The Child and Adult Care Food Program (CACFP) is a federally funded program of the Food and Nutrition Service (FNS), United States Department of Agriculture (USDA). CACFP provides reimbursement for meals served in childcare settings and is made available in New York through the State Department of Health (DOH). DOH contracts with Pro Action Child Care Council a division of Pro Action to sponsor participation in this program for family day care, group family day care, and legally- exempt providers who care for subsidized children. Childcare centers must contract directly with DOH.

The mission of the Child and Adult Care Food Program is to ensure that child care providers serve nutritious and safely prepared meals and snacks to children age twelve and under in child care settings.

In order to participate in the CACFP program the provider must be one of the following:

- A registered/in process Family Day Care Provider.
- A licensed/in process Group Family Day Care Provider.
- A legally- exempt provider who has a notice of enrollment or temporary enrollment, provides care in her Steuben County home and provides all meal components.

The CACFP Enrollment Process begins with a Pre-Operational visit inspection, completion of a Continuous Application and Agreement (DOH-3705) at the on-site visit and if applicable, the Income Eligibility Application (DOH-4161) which includes submission of their current Federal Income Tax Form 1040 and Schedule C, if applicable. A Minute Menu training is conducted at the time of the inspection in order to learn the requirements, Pro Action Child Care Council policies and procedures, meal patterns, how to keep complete, accurate records of menus and meal counts on the Minute Menu forms or on the WEB and the meal review expectations. Participants are required to attend 2.5 hours of health or nutritional training each year and it is sponsored by CACFP so the cost is not transferred to the child care provider.

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**Child and Adult Care Food Program (CACFP)  
Income Eligibility Guidelines for Tier I Reimbursement  
(Effective from July 1, 2023 to June 30, 2024)**

Household Size	Year	Month	Week
1	\$26,973	\$2,248	\$519
2	\$36,482	\$3,041	\$702
3	\$45,991	\$3,833	\$885
4	\$55,500	\$4,625	\$1,068
5	\$65,009	\$5,418	\$1,251
6	\$74,518	\$6,210	\$1,434
7	\$84,027	\$7,003	\$1,616
8	\$93,536	\$7,795	\$1,799
For Each Additional Family Member	Add \$9,509	Add \$793	Add \$183

### Definition of Income

“Income” means income before deductions for income taxes, employee’s social security taxes, insurance premiums, charitable contributions, and bonds, etc. It includes the following:

- Monetary compensation for services, including wages, salary, commissions, or fees;
- Net income from self-employment
- Social security, Public Assistance, Welfare, Alimony or Child Support Payments
- Dividends or interest on savings bonds, income from estates or trusts or net rental income
- Unemployment compensation
- Government civilian employee, or military retirement, or pensions or veterans’ payments
- Any other cash income.

### Definition of Household

Household means a group of related or non-related individuals who are not residents of an institution or boarding house, but who are living as one economic unit. A foster child is considered a household of one.

**[www.proactioninc.org](http://www.proactioninc.org)**

*Pro Action works to build a community of resilient individuals and families who can meet their basic needs, overcome adversity, and prosper.*

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**Child and Adult Care Food Program (CACFP) Reimbursement Rates  
 For Meals Served in Child Care Homes  
 EFFECTIVE FROM July 1, 2023 to June 30, 2024**

	<b>Breakfast</b>	<b>Lunch/Supper</b>	<b>Snacks</b>
<b>TIER I</b>	\$1.65	\$3.12	\$0.93
<b>TIER II</b>	\$0.59	\$1.88	\$0.25

**For more information or to enroll please call  
 For Steuben, Schuyler or Allegany County contact:**

Rachel Hurd

Email: [HurdR@proactioninc.org](mailto:HurdR@proactioninc.org)

Phone: (607)776-2126 ext. 2112